

JOB TYPE: Part-time

HOURS: 5 Hours/Week | Term Time Only

PAY: From £11.02 to £13.12 per hour

LOCATION: Floreat Wandsworth Primary School, 305 Garratt Lane, London SW18 4EQ

ABOUT THE PLAY PROFESSIONALS

The Play Professionals is a dynamic local charity providing a full programme of educational and recreational activities for children aged 3-11 years, which the children and staff design together.

Our staff work in partnership with primary schools, families, and the wider local community to ensure that children are offered the best possible experience during their time with us and that all those involved in delivering the service work in a professionally supportive environment where professional development is actively encouraged. The Play Professionals staff make it all work!

The Play Professionals expects the best from their staff and volunteers and provides some of the best working conditions to be found in the sector including standard monthly pay, subsidised places for own children, subsidised social events, stakeholder pension, time off in lieu arrangements, paid sick and compassionate leave and holiday time rotas that ensure a good work-life balance.

Training is provided from the outset to support all staff.

To find out more about The Play Professionals locations and the current activities programmes please see our website playp.org.uk

JOB DESCRIPTION

The Breakfast Club Assistant will work with the Breakfast Club Person in Charge to ensure that children are safe and happy during their visit.

They will assist in maintaining the centre according to prevailing legislation and Ofsted standards, working with The Play Professionals and the school to promote the welfare of children. They will work as part of the local team and liaise with the After School team and the school to ensure good management of the environment, good record keeping and firm financial control.

Experience

- Minimum of 1 year experience, paid or voluntary, in a relevant setting.
- Awareness of Ofsted regulations
- Training and some experience in Early Years Foundation Stage
- Proven high professional standards.
- Proven ability to organise and facilitate a programme of activities.

- Good written and verbal communications skills
- Experience of promoting the safety and wellbeing of children and young people

Desirable Skills

- An understanding of issues facing inner-city children
- Evidence of working within a child protection culture
- Evidence of promoting child welfare and safety
- Current Paediatric First Aid Certificate or be able to train within 1 month
- Current Food Hygiene Certificate or be able to train within 1 month
- Current Health and Safety Certificate or be able to train within 1 month
- Current Safeguarding Children (Child Protection certificate) or be able to train within 3 months
- Understanding and commitment to child welfare and safety
- Knowledge of child protection procedures

Benefits

Pay	<ul style="list-style-type: none"> • Minimum wage according to age (Grade 2 unqualified) • From £10.50 to £12.07 per hour • Salaries are paid on the last Friday of every month in arrears
Other Benefits	<ul style="list-style-type: none"> • Subsidised places: Your own children aged 3-11 may attend The Play Professionals services and holiday schemes at subsidised staff rates • Work pension scheme • Paid holiday 28 days per year, pro rata including bank holidays and 5 Inset days* • Paid sickness or compassionate leave 10 days per year, pro rata* after successful completion of probation • Excellent training opportunities • Good promotion prospects • Professional, supportive work environment • Opportunity to work overtime at holiday playschemes or through special projects <p>*Entitlement is shown at all year-round levels and is pro rata to individual contracts</p>
Hours of work	<ul style="list-style-type: none"> • From 7:30 am to 8:30 am every weekday during term time • Contract hours are annualised, and the year runs from January to December
Place of work	<ul style="list-style-type: none"> • Attendance at other The Play Professionals sites may be required in addition to Floreat Wandsworth. We operate at seven different schools within the boroughs of Lambeth, Wandsworth, and Southwark.

The Play Professionals is an equal opportunities employer.

BEFORE APPLYING FOR THE POSITION

Please read the following before making an application.

Criminal Convictions and 'Spent' Convictions

Because we work with children, The Play Professionals is exempt from the conditions of the Rehabilitation of Offenders Act 1974 and subsequent amendments. This means that you must disclose any criminal convictions, and police cautions, even those which are considered 'spent' under the Act.

This position is subject to an Enhanced Disclosure (DBS).

The Play Professionals will not consider applications from people with convictions for any violent or sexual crimes.

If you think that a conviction may affect your chances when applying for work at The Play Professionals, please contact us for a copy of our recruitment policy, which gives details of how we treat different convictions and cautions about recruitment.

Please make sure that you understand the hours of work and rate of pay before applying.

The Breakfast Club Assistant works 5 hours a week during term time only. If you are in receipt of benefits, or child tax credits and/or have been recently unemployed, check with your local centre/agency for advice on how this employment will affect you.

To apply for the position:

Please complete an application form and return it to The Play Professionals:

Email: hr@playp.org.uk

Or

Post: The Play Professionals Human Resources, Richard Atkins School, New Park Road, Brixton Hill, London SW2 4JP

It is not the policy of The Play Professionals to contact those applicants who have not been invited for an interview, so if you have not heard from us after the short-listing date, you should assume that, on this occasion, your application has not been successful. If you want confirmation that we have received your application, please send a stamped address envelope with your application, or ask for confirmation in your email.